



Asian American Bar Foundation of Houston, Inc.

P.O. Box 1351  
Houston, Texas 77252

**Honorable Herbert W. Gee Memorial Scholarship (2020)**

Scholarship Application Guidelines

The Asian American Bar Foundation of Houston, Inc. seeks to award a **\$3,500** scholarship in honor of the late Judge Herbert W. Gee, who was Associate Presiding Judge for the City of Houston Municipal Courts, a founding member and Past President of the Asian American Bar Association, and a recipient of the 2010 AABA Impact Award. The 2020 Honorable Herbert W. Gee Memorial Scholarship will be awarded to an individual applicant who best embodies the spirit of the late Judge Gee who (1) was dedicated to serving the public, (2) supported the Asian American community in the greater Houston area, and (3) exemplified intelligence, generosity and leadership in his everyday life. The foregoing criteria may be weighed in any order as determined by the AABF.

To be eligible, an applicant must be (1) a member of the AABA, (2) enrolled in an ABA-accredited law school in Texas, and (3) intend to reside and seek employment in the greater Houston metropolitan area after graduation. Applicants should submit application packages containing the following information to the Scholarship/Grant Committee, where applicable:

1. Name of applicant
2. Contact information (name, address, telephone number, e-mail address)
3. Name of school
4. School address and contact information for registrar's office
5. Degree sought
6. Expected graduation date
7. Copy of transcript, GPA and class rank (if available) or other proof of enrollment at an ABA-accredited law school in Texas
8. Educational background
9. Course work, clinics or other relevant extracurricular activities at current or previous schools relevant to AABF's purposes listed above
10. Employment history (if any)

11. Employment experience relevant to the criteria listed above
12. Community and volunteer experience relevant to criteria listed above
13. Involvement with Asian American community relevant to criteria listed above
14. Leadership experience relevant to criteria listed above
15. Independent research or publications relevant to criteria listed above
16. Awards, honors, scholarships received
17. Other activities, hobbies, skills, positions held in any organizations, etc.
18. Any other information that applicant desires to provide to assist in the application process
19. Cover letter stating how the applicant demonstrates or embodies the criteria set forth above

The scholarship recipient will receive a \$3,500 scholarship to help cover tuition and academic expenses for the fall semester of 2020 or the spring semester of 2021. The scholarship recipient is required to submit a final report at the following year updating the AABF on the status of the recipient's studies and activities and how the scholarship has helped the recipient.

Scholarship applicants are advised to use these application guidelines as a reference and checklist to ensure that all necessary information is provided with the original application package. The AABF Scholarship/Grant Committee may contact applicants if additional information is required, but the Scholarship/Grant Committee reserves the right to disqualify application packages from consideration if key information is not included. The AABF reserves the right to subdivide the scholarship or increase the number of scholarships in its sole discretion.

**Application packages must be sent via email in PDF format by no later than November 15, 2020,** with reply confirmation that the application has been received, to:

Joyce Kao Soliman  
Chair of the AABF Board of Trustees  
Porter Hedges LLP  
[jsoliman@porterhedges.com](mailto:jsoliman@porterhedges.com) and with a copy by email to: [aadame@porterhedges.com](mailto:aadame@porterhedges.com)

When sending your application material via email, you must include "AABF - HON. HERBERT W. GEE SCHOLARSHIP" in the subject line. Please send a follow-up email if you do not receive a reply confirmation within 24 hours.

If you have any questions please contact Joyce Kao Soliman at 713.226.6685. Thank you.